

# MODESTO CITY SCHOOLS ADULT EDUCATION PROGRAM

*“Find the missing piece to your future”*

Fall Semester – Classes Begin August 20, 2018  
Spring Semester – Classes Begin January 14, 2019



Ethel A. Pearson Education  
Center Adult Education Office  
500 Locust St, Modesto, CA 95351  
Monday - Friday.....7:30 am - 4:00 pm  
(209) 574-8192

## MODESTO CITY SCHOOLS DISTRICT

### SCHOOL DISTRICT ADMINISTRATION

Dr Sara Noguchi Superintendent  
Marla Mack Associate Superintendent  
Educational Services  
Vacant Deputy Superintendent  
Human Resources  
Tim Zearley Associate Superintendent  
Business Services  
Chief Business Official  
  
Mark Herbst Assistant Superintendent  
Special Education, SELPA

### BOARD OF EDUCATION

Amy Neumann President  
John Walker Vice President  
Chad Brown Board Member  
John Ervin III Board Member  
Adolfo Lopez Board Member  
Cindy Marks Board Member  
Dr Charlene West Board Member

### ADULT EDUCATION

Eric Andersen Supervisor of Alternative Education  
Jeannette Zaborsky Alternative Education Clerk

## GENERAL INFORMATION

Adult Education students are expected to follow the Modesto City Schools Student Conduct Code. Any misconduct will result in removal from adult education with 0 credits. Students may petition to be reinstated after one semester.

### FALL CALENDAR

August 6.....Registration Begins	November 12.....Veteran's Day
August 20.....First Day of Class	November 22-23.....Thanksgiving
September 3.....Labor Day	December 21.....Last Day of First Semester
October 15.....Non-Attendance Day	

### SPRING CALENDAR

December 17.....Registration Begins	February 11 & 18.....President's Day
January 14.....First Day of Class	March 25-29.....Spring Break
January 21.....No Class	April 19.....No Class
May 17.....Last Day of Second Semester	

## HOW TO REGISTER

Students enrolling for classes may do so at the Pearson Education Center, 500 Locust Street, Modesto, CA. Students must be 18 or older to attend adult classes. Adults shall have first priority for enrollment in any adult education class, provided they enroll during the regular enrollment period. (Education code 52523/AR 6200). Please supply a copy of your transcript from high school or last school of attendance when enrolling as a new student.

## LOCATION

Most classes are held at Pearson Education Center, Monday through Thursday evening, during the hours of 6:00 pm and 9:00 pm. ESL classes can be found throughout our community.

## COUNSELING SERVICES

Counseling services are available to all persons working towards a high school diploma through Adult Education. Those persons should contact our office for an evaluation and/or work-up of a graduation plan. To obtain 5 credits, students must enroll at the beginning of the semester. After the first semester, students cannot enroll in classes for a full 5 credits. Adults receive priority registration in all classes. An Adult Education counselor is available by appointment only. Call the Adult Education office to schedule an appointment. Students need to bring a copy of their transcripts from their previous school attended when enrolling for the first time.

## **FEES**

There are no tuition charges for high school diploma or English as a Second Language classes.

## **ATTENDANCE**

Adults who receive 5 credits for a course must be present 80% of the time.

## **WORK EXPERIENCE AND MILITARY SERVICE CREDITS**

Up to 40 elective credits may be earned in work achievement/on the job training or having served in the United States Military.

## **BOARD POLICY 5145.3, NONDISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES (Federal and State Law)**

District education programs and activities shall be free from discrimination, intimidation, bullying, and/or harassment, \*based on race, religion, ethnic background or national origin, language, gender, sexual orientation, gender identity, gender expression, economic status, physical or developmental disabilities, or other special needs, or association with a person or group with one or more of these actual or perceived characteristics.

The Governing Board seeks to ensure opportunities for all students in admission and access to programs and courses, counseling services, athletic programs, testing programs and courses, counseling services, athletic programs, testing procedures, vocational education, and other activities.

All school staff and volunteers should be careful to guard against discrimination and stereotyping in instruction, programming, and supervision.

Students have a right to exercise complaint procedures which provide a prompt and equitable means for processing discrimination and harassment complaints (see BP 1312.3, Uniform Complaint Procedures and AR 5145.3).

Federal and state law and District policy prohibit retaliatory behavior against any complainant or any participant in the complaint process.

The District will act to investigate all complaints, either formal or informal, verbal or written, of harassment, bullying, intimidation, and/or discrimination and take appropriate action against any pupil, teacher, administrator, or other school personnel who is found to have violated this policy. The District will also act to take appropriate action against parents, community members, and visitors at school sites or school-sponsored events.

*\*For the purpose of this policy, discrimination, intimidation, bullying, and /or harassment are considered written, verbal, or physical acts of a severe, persistent, or pervasive nature that affect a student's ability to participate in or benefit from an educational program or activity, or create an intimidating, threatening or abusive environment.*

## BOARD POLICY 5145.7, STUDENT SEXUAL HARASSMENT

1. Prohibits sexual harassment of any student by any employee, student, or other person in, or from, the District.
2. Expects students or staff to immediately report incidents of sexual harassment to a site administrator or to another District administrator.
3. Each site administrator has the responsibility of maintaining an educational and work environment free of sexual harassment.
4. Each sexual harassment complaint shall be promptly investigated in a way designed to respect the privacy of all parties concerned. This responsibility includes discussing this policy with his/her students and employees and assuring that they NEED NOT endure sexually insulting, degrading, or exploitative treatment or any other form of sexual harassment, including harassment because of sexual orientation.

## ADULT SCHOOL GRADUATION REQUIREMENTS

Students who earn an Adult Secondary Education diploma must pass Secondary Math or HS equivalent.

English.....40 credits  
Mathematics..(10 must be Secondary Math) 20 credits  
Science  
    Biological.....10 credits  
    Physical.....10 credits  
Health Education.....5 credits

Social Studies  
    World History.....10 credits  
    US History.....10 credits  
    American Govt/Economics.....10 credits  
Electives.....45 credits  
Visual/Perform Arts or Foreign Language.....10 credits

Total.....170 credits

## COURSE DESCRIPTIONS

There are no tuition charges for H.S. Diploma, ESL, or Adult Basic Education Classes.

### **ENGLISH ESSENTIALS 1-2**

(02.020.102, .103, .104, .105) (satisfies English 1-8 requirement or all four years of English requirement)  
Written Composition, Grammar/Usage, and Oral Communication will be emphasized. Expanding your vocabulary, reading and comprehending selected literary works, sharpening your study and vocational skills.

### **MATH REVIEW (02.021.106)**

This course will provide an overview of the math concepts and remediation needed to assist students with the necessary math skills to successfully achieve math proficiency.

### **GENERAL MATH, BASIC (02.021.102)**

(Pre-Algebra /Ess 1-2)

This course prepares students to study algebra and geometry. Topics include basic skills fluency, integer operations, patterns and functions, statistics and probability, logic, rational expression, graphing, and basic geometry.

### **GENERAL ADVANCED MATH (902.021.104)**

(Algebra/ Ess 3-6)

This course prepares students to study algebra and geometry. Topics include basic skills fluency, integer operations, patterns and functions, statistics and probability, logic, rational expression, graphing, and basic geometry.

### **ALGEBRA (02.021.107)/GEOMETRY**

(02.021.108) (Geometry concepts)

These courses will include Variables, Order of Operations, Basic Properties, Linear Equations, Integers, Formulas, Polynomials, Factoring, Fractions, Coordinate Graphs, Systems of Linear Equations, Radicals, Quadratic Equations, and Linear Inequalities, Basics of Geometry, Reasoning and Proof, Properties of Triangles, Quadrilaterals, Circles, Polygons, and Area.

### **UNITED STATES HISTORY (U.S. History 1, 2)**

(02.023.102)

This course offers a study of United States history during the period from 1900 to the present. It draws on the events and themes of this period to develop the student's cultural understanding as well as democratic and civic values.

### **WORLD HISTORY (World History 1, 2)**

(02.023.105)

This course offers a study of the period from 1789 to the present. It draws on the events and themes of this period to develop cultural understanding as well as democratic and civic values.

### **UNITED STATES GOVERNMENT**

(02.023.103)

Survey of the elements of the governmental system of the United States.

### **ECONOMICS (02.023.106)**

Introduction to the basic concepts of Economics.

**LIFE SCIENCE** (Biology 1, 2) (02.022.102)  
Living Things, Comparative Plant and Animal Anatomy and Physiology, Ecology, Scientific Method-Measurement are among the units that will be taught.

**PHYSICAL SCIENCE** (02.022.103)  
This course covers physical laws, physical properties, and processes essential to further science study. Students will make observations, construct hypotheses and collect data.

**ART** (02.024.102)  
Drawing, Contour Drawing, Rendering tonal Values, Perspective, Basic Forms, Still Life, Texture, Design, and Color Composition, Tree Study, Animal Study, Water Color, Portrait, and Figure Study are units to be studied.

**HEALTH FOR EVERYDAY LIVING** (satisfies Health requirement) (01.010.120)  
Health is a required course that includes instruction in: personal health, consumer and community health, injury prevention, and safety, alcohol, tobacco, and other drugs, nutrition, family living, and individual growth and development, and communicable and chronic diseases.

**ESL/CIVIC PARTICIPATION** (ESL Beg Lit, Beg Low, Beg High, also taught in this class) (03.030.101, .102, .103, .03.033.437)  
This course is designated to help those who do not speak English and need work on communication skills. This course improves students' ability to perform everyday business transactions and civic duties. All ESL classes have a civics component that will help prepare students to actively participate in his/her community.



## MODESTO CITY SCHOOLS

### PRINCIPLES OF RIGHTS, RESPONSIBILITIES, AND RESPECT TO ENSURE A SAFE SCHOOL ENVIRONMENT

*"Rights are best guarded and responsibilities best exercised when each person and group guards for all others those rights they wish guarded for themselves... A society is only as just and free as it is respectful of this right for its smallest minorities and least popular communities."*

Charles C. Haynes, PhD

#### **IN ORDER TO ACHIEVE THEIR EDUCATIONAL POTENTIAL, ALL STUDENTS HAVE A RIGHT TO ATTEND SCHOOL AND PARTICIPATE IN EDUCATIONAL PROGRAMS AND ACTIVITIES:**

...Where respect for the rights of others is a standard set by the Board of Education, and where the Superintendent and each principal, classroom teacher, District staff member, and student take responsibility for safeguarding those rights.

...Free from discrimination and harassment based on race, religion, ethnic background or national origin, language, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs.

...In which the total school environment is free from verbal or physical intimidation or harassment, including sexual harassment; vulgar or abusive language; derogatory ethnic, racial, or sexual slurs or conduct; or acts of violence.

...In which the dignity and worth of all individuals are respected.

Proposition 8, Right to Safe Schools. "All students and staff of primary, elementary, junior high and senior high schools have the inalienable right to attend campuses which are safe, secure, and peaceful."

Approved by the Board of Education 1/20/98)